



**Wada Nirmiti Education Society's
GURUKUL GLOBAL SCHOOL
WORKSHEET**

SUB: COMPUTER

LESSON: 4. The Keyboard

STD: I

NAME: _____

ROLL No: _____

DATE: _____

Q.1. Fill in the Blanks from given Options.

(Backspace , Enter , Arrow , Cursor , Caps Lock)

- 1) _____ is a blinking line on the monitor.
- 2) _____ key are used to move cursor up, down, left, right.
- 3) The _____ key is used to type in Capital letters.
- 4) The _____ key is used to move the cursor next line.
- 5) The _____ key works like an eraser.

Q.2. Write Name of the Special Keys

(Spacebar Key, Enter Key, Caps Lock Key, Arrow Keys, Backspace Key)



Q.3. Answer in One word.

1. Which Keys are used to type letters, words and sentences?

2. Which Keys are used to type Numbers?

Q.4. Find the correct letters to decode the names of the keys shown.

If...

A	B	C	D	E	F	G	H	I	J
1	2	3	4	5	6	7	8	9	10
K	L	M	N	O	P	Q	R	S	T
11	12	13	14	15	16	17	18	19	20
U	V	W	X	Y	Z				
21	22	23	24	25	26				

Then...

1.

19	16	1	3	5	2	1	18



2.

2	1	3	11	19	16	1	3	5

