



Wada Nirmitti Education Society's
GURUKUL GLOBAL SCHOOL
WORKSHEET

SUB: COMPUTER

LESSON: 3. Formulas and Functions

STD: VII

NAME: _____ ROLL No: _____

DATE: _____

Q.1. Fill in the Blanks from given Options.

(Arguments , AVERAGE , SUM , Cell reference , Operators)

- 1) A _____ is the address of a cell used in a formula.
- 2) Each function works with _____ and returns a value.
- 3) _____ are symbols that specify the type of calculation.
- 4) The _____ function is used to add numbers together.
- 5) The _____ function returns the average of a set of values.

Q.2. Tick ✓ Correct Answer : TRUE or FALSE

- 1) A mixed reference is a combination of relative and absolute reference.
 - a. TRUE ☐
 - b. FALSE ☐
- 2) The Functions are built-in formulas in Excel.
 - a. TRUE ☐
 - b. FALSE ☐
- 3) The Max function is used to find smallest value in a given range.
 - a. TRUE ☐
 - b. FALSE ☐
- 4) The CONCAT () function is used to join two or more than two strings together.
 - a. TRUE ☐
 - b. FALSE ☐
- 5) The IFS() function is used to evaluate multiple conditions in excel.
 - a. TRUE ☐
 - b. FALSE ☐

Q.3. Answer the Following Questions.

1. What is Formula in Excel?

_____.

2. What is Functions in Excel?

_____.

3. What is mean Errors in Excel?

4. What is Purpose of AutoSum feature in Excel?

5. Write Types of Cell References:

i.

ii.

iii.

6. Write Rules to Enter a Function:

i.

ii.

iii.

iv.

v.
