



Wada Nirmitti Education Society's
GURUKUL GLOBAL SCHOOL
WORKSHEET

SUB: COMPUTER

LESSON: 4. Advanced Features of Excel

STD: VII

NAME: _____ ROLL No: _____

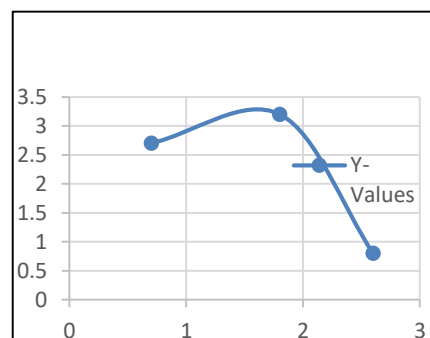
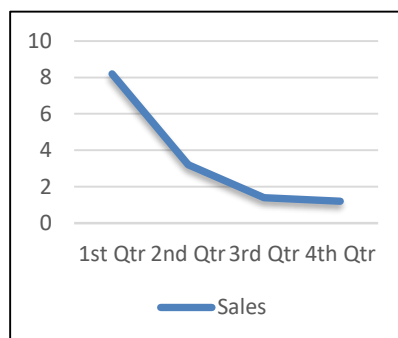
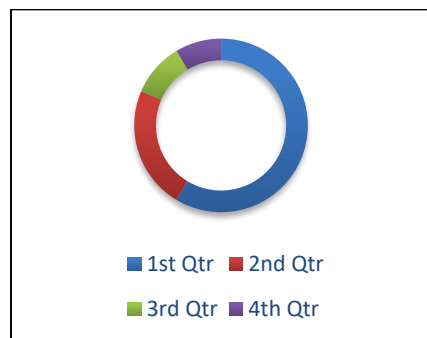
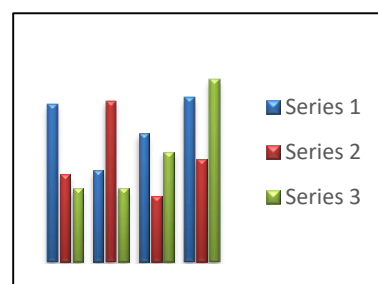
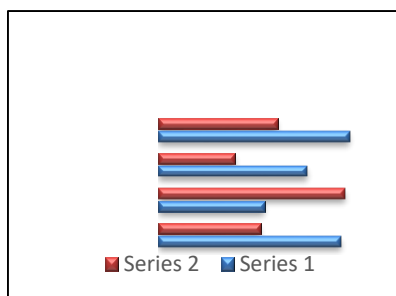
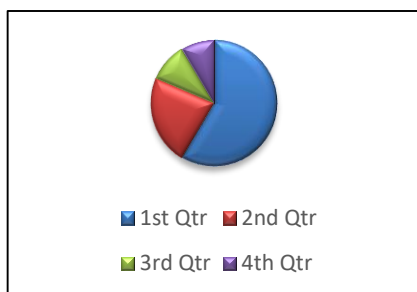
DATE: _____

Q.1. Fill in the Blanks from given Options.

(Line , Column , Sort , Formatting , Doughnut)

- 1) The _____ improves the appearance of a chart.
- 2) The _____ feature arrange data either in ascending or descending order.
- 3) The _____ chart shows the relationship of part to a whole
- 4) The _____ chart is in the form of lines.
- 5) The _____ function returns the average of a set of values.

Q.2. Name the Given Charts.



Q.3. Answer the Following Questions.

1. What is Chart?

2. What is Filtering Data?

3. Write Three Types of Sparkline's.

i.

ii.

iii.

4. Explain any 5 Components of a Chart.

i.

ii.

iii.

iv.

v.
